



APARTMENT SUPPLEMENTAL APPLICATION
(Include Acord application)

Applicant's Name: _____ Location Address: _____
Mailing Address: _____

APARTMENTS:

On-site manager? [] Yes [] No Hours available: _____
Are units available for daily or weekly rental? [] Yes [] No
Age of Building: _____ # of Buildings: _____ # of Stories: _____ # of Families: _____ % Occupied: _____ %
Is there an elevator on premises? [] Yes [] No Is an elevator maintenance agreement in force? [] Yes [] No
Construction - last updated: _____ Roof: _____ Wiring: _____
If over 10 years, provide details: _____
If aluminum wiring, have all outlets been pigtailed and checked by a licensed electrical contractor within the past 5 years? [] Yes [] No
Number of years owned: _____
Condition of Property: [] Good [] Average [] Poor
Surrounding Area: [] Improving [] Stable [] Declining
Occupancy: _____ % Student Housing _____ % Subsidized _____ % Elderly

FIRE/SAFETY INFORMATION:

Are space heaters utilized or are tenants permitted to have space heaters? [] Yes [] No
Hallways/stairwells open or closed: _____ # of Exits: _____
Fire doors and panic hardware? [] Yes [] No
Is there a central station? [] Yes [] No If yes, is it monitored to desk? [] Yes [] No
Are heat/smoke detectors in each unit? [] Yes [] No Are heat/smoke detectors: [] Hard Wired [] Battery
How often are detectors tested? _____ How often are batteries replaced? _____
Are carbon monoxide detectors in each unit? [] Yes [] No
Is risk sprinklered? [] Yes [] No
If yes, describe which areas: _____
Is property compliant with all city/state housing codes? [] Yes [] No

SWIMMING POOL INFORMATION:

[] CHECK HERE IF NOT APPLICABLE.

Are lifeguards employed by you or subcontracted? [] Yes [] No If yes, are certificates of insurance provided? [] Yes [] No
Number of pools: _____
Are pools fenced from all units? [] Yes [] No If yes, what is the height of the fence? _____
Is there a diving board or slide? [] Yes [] No If yes, what is the height of the board? _____
Are there depth markers? [] Yes [] No Shepard's hook/ring nearby? [] Yes [] No
Self-closing gate? [] Yes [] No Any structures within 10 feet of edge of pool? [] Yes [] No
Are warning signs and rules posted in a clearly visible area? [] Yes [] No

SECURITY:

Are sliding glass doors equipped with additional locks? [] Yes [] No
Do entry doors have peepholes and keyless deadbolts? [] Yes [] No
Are there any security guards on premises? [] Yes [] No
If yes, please provide full details including whether armed or unarmed, off-duty police, independent firm (which provides certificates?) or employees and if there is any non-cash compensation: _____
Are there fences and/or gates surrounding the property? [] Yes [] No
Are criminal checks done on employees? [] Yes [] No
Are criminal checks done on prospective tenants? [] Yes [] No
Have there been any previous incidents of physical or sexual assault? [] Yes [] No



OTHER:

Confirm that lease/rental agreement makes no warranties with regard to security and that leasing agents/employees are instructed to advise potential and current tenants to dial 9-1-1. Yes No

Any of the following? Please describe all yes answers in detail below.					
Baseball Fields	<input type="checkbox"/> Yes <input type="checkbox"/> No	Clubhouse	<input type="checkbox"/> Yes <input type="checkbox"/> No	Restaurants	<input type="checkbox"/> Yes <input type="checkbox"/> No
Basketball Courts	<input type="checkbox"/> Yes <input type="checkbox"/> No	Convenience Store	<input type="checkbox"/> Yes <input type="checkbox"/> No	Saunas/Spas	<input type="checkbox"/> Yes <input type="checkbox"/> No
Racquetball Courts	<input type="checkbox"/> Yes <input type="checkbox"/> No	Exercise Facility	<input type="checkbox"/> Yes <input type="checkbox"/> No	Security Guards	<input type="checkbox"/> Yes <input type="checkbox"/> No
Tennis/Volley Ball Courts	<input type="checkbox"/> Yes <input type="checkbox"/> No	Lakes	<input type="checkbox"/> Yes <input type="checkbox"/> No	Laundry Room	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bathing Beaches	<input type="checkbox"/> Yes <input type="checkbox"/> No	Lifeguards	<input type="checkbox"/> Yes <input type="checkbox"/> No	Special Events	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bike/Horse Trails	<input type="checkbox"/> Yes <input type="checkbox"/> No	Parks	<input type="checkbox"/> Yes <input type="checkbox"/> No	Streets/Roads	<input type="checkbox"/> Yes <input type="checkbox"/> No
Boat Docks/Slips	<input type="checkbox"/> Yes <input type="checkbox"/> No	Playgrounds	<input type="checkbox"/> Yes <input type="checkbox"/> No	Other: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

If yes to any above, please describe: _____

MAINTENANCE:

Is janitorial, lawn care, or snow removal performed by outside contractors or employees? Yes No
If outside contractors, is a certificate of insurance provided? Yes No

Attach schedule if multiple properties/locations.

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime. This application does not bind any of the parties to complete the insurance transaction.

Applicant's Signature

Producer's Signature

Date